GLASGOWS

IT Network Technician

Glasgows is one of the UK's leading event, digital and video agencies. We are based in Leyland, Lancashire and have a large and varied client portfolio and a well-established track record spanning the last 30 years, specialising in live events.

We're looking for a flexible individual to provide IT and network support at our head office in Leyland and on occasion join our delivery teams at events.

We're looking for someone organised and able to work with minimum supervision, who can provide technical support for our users, maintain our network and resolve problems should they arise. You will be responsible for logging and managing IT problems across the network, servers, IT equipment and printers, installing software and updating patches as well as resolving everyday issues.

This is an interesting and varied IT position and isn't just a helpdesk job. The role will also involve supporting our project teams at events when it's necessary to set up private/stand-alone networks and WiFi provision. You will also support delegates using their own devices for our event App. On these occasions, events may require overnight stays.

Tasks include:

- Administration and support of the company Windows server and Hyper-V Infrastructure.

- Network administration, including managed layer 3 switches, Firewall, Routers and Wi-Fi.

- End user technical support for all company software and systems (Predominantly Microsoft Office suite).

- Maintenance of systems including physical installation of networking/server equipment

everything is possible

- Configuration of new devices and printers

- Ensuring network and user security

- Undertake moves/changes on the company telephone system

- Provide technical support on PC, MAC, LAN and other connectivity issues for the company and its customers

- Distribute software as appropriate to devices and servers around the network

- Ensure any documentation and asset records are kept up to date

- Checking daily log files, backup logs and monitoring alerts

- Liaising with IT consultants, suppliers and service providers

Essential skills/experience:

- Education to degree level in a relevant subject

- An MCSE Certificate

- Minimum of 2 years' IT experience within a similar role

- Experience in supporting Windows 7 & Windows 10

- Administration of Windows Servers (2008 onwards) including Active Directory and group policies.

- Good understanding of networking principles & TCP/IP

- Methodical, structured and self-motivated person with excellent organisational and prioritisation skills

- Wide experience of a range of IT equipment and new technology

- Competency across a range of software and hardware platforms

- Excellent communicator and ability to explain how things work in layman's terms

- Team player

- Enthusiasm, energy and a 'Can do' attitude

Desirable skills:

- Microsoft and networking accreditations (MCSA, MCSE, Network+ CCNA etc)

- Purchasing experience and ability to negotiate on prices

- Knowledge of VOIP telephony systems

- Virtualisation using Hyper-V

- Experience supporting MAC hardware and software

The package includes salary circa £18K - £25K depending on experience, 25 days holiday plus Bank Holidays, contributory pension and life insurance schemes, as well as non-contractual profit related bonus.

If you're interested and, importantly, have a friendly, helpful manner and an educational qualification in an IT related discipline we want to hear from you.

To apply for this position please send a covering letter detailing why Glasgows should consider you, please include details pertaining to the skills/experience requirements listed, your CV, the names of two referees from your present/previous employment and your current salary details to g@glasgows.co.uk

All applications will be treated with strict confidentiality. References will only be sought with your permission.

Glasgows is an equal opportunities employer and is fully committed to a policy of treating all job applicants and employees equally regardless of race, colour, ethnic origin, nationality, national origin, religion or belief, sex, sexual orientation, gender reassignment, age, marital or civil partnership status, disability, or offending background.

Please note that we can only consider applications for those legally entitled to work in the UK.

Glasgows has a detailed Equal Opportunities and Dignity at Work Policy that must be upheld by its employees and casual workers. If you are appointed, you will be required to accept these provisions on appointment.